

C.E.M. Alliance is committed to providing a workplace where the risk associated with injuries, illness and accidents are identified, eliminated, reduced or controlled.

All incidents and injuries are to be reported by the employee to the company immediately after they occur if they are able to do so.

In the event an injury or accident occurs the company shall direct the employee to the company medical practitioner for assessment and treatment. If the medical assessment requires the company to do so it shall provide further assistance to the injured worker in treating, rehabilitating and returning the person to work as soon as is reasonably practical.

The company shall meet all requirements detailed in the Worker's Compensation and Injury Management Act 1981 for all work-related injury or illness.

The company management group shall support the injury management process and recognise that a successful outcome relies on the active participation and cooperation of the injured worker, rehabilitation provider, medical practitioner and the company.

In the event of an accident or injury the company shall:

- Be notified by the employee that an accident or injury has occurred if they are able to do so
- Investigate and control the cause of the accident.
- Notify the client, customer or statutory body as required
- Notify the company workers compensation Insurance provider
- Arrange for the employee to be treated and assessed by the company medical practitioner
- Liaise with the medical practitioner regarding the status of the injury and ongoing treatment.
- Assist and support the employee during the recovery process
- Participate in the injured worker's rehabilitation process
- Participate in the injured workers return to work programme
- Meet the requirements detailed in the return to work programme

**"This policy applies to all C.E.M. Alliance personnel"**



04/04/19

**GREG STEELE**  
Managing Director

**DATE**